



## DEPARTMENT OF CORRECTIONS INTERN APPLICATION/PROPOSAL

### POSITION INFORMATION

Division/Bureau: \_\_\_\_\_ Location: \_\_\_\_\_  
Intern Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Position Number: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
**Schedule:** \_\_\_\_\_ Days: \_\_\_\_\_ Time: \_\_\_\_\_  
Hourly Wages: \_\_\_\_\_ **Travel:** ☐ Yes ☐ No

### INTERN INFORMATION

Name: \_\_\_\_\_  
*Last First Middle Initial*  
Address: \_\_\_\_\_  
*City State Zip Code*  
Current School: \_\_\_\_\_ Major(s): \_\_\_\_\_  
School Address: \_\_\_\_\_ School Phone: \_\_\_\_\_

### AGREEMENT

Intern Duties: \_\_\_\_\_

Internship Goals and Objectives (need to reflect the academic nature of the internship): \_\_\_\_\_

Agency Expectations (establish measurable outcomes of goals and objectives): \_\_\_\_\_

Intern Expectations (should relate to goals and objectives): \_\_\_\_\_

### SIGNATURES

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Intern

\_\_\_\_\_  
Date